

## Position Description – Research Fellow

Updated 21 January 2025

POSITION DETAILS	
College	College of Education, Psychology and Social Work
Organisational Unit	Social Work
Supervisor	Dean, People and Resources (or Delegate)
Classification	Research (Academic) Level B
Employment Type	Fixed-term, part-time

POSITION SUMMARY
<p>The Research Fellow will undertake research within a project focussed on responding to childhood trauma in schools under the broad direction of the Chief Investigator. In working with the Chief Investigator and research team, the position will contribute to project design and implementation, the analysis of data and the preparation of manuscripts for publication.</p> <p>The Research Fellow will actively report on new and current research related to the research program, through generation of high-quality publications and conference presentations. In addition, the position will contribute to the preparation of applications for externally funded research funding.</p>

UNIVERSITY EXPECTATIONS AND VALUES
<p>All staff at Flinders are responsible for understanding their obligations and responsibilities as set out in the University's code of conduct and are expected to:</p> <ul style="list-style-type: none"> <li>demonstrate commitment to the University's values of Integrity, Courage, Innovation, Excellence and the underlying ethos of being Student Centred;</li> <li>contribute to the efficient and effective functioning of the team or work unit in order to meet the University's objectives. This includes demonstrating appropriate and professional workplace behaviours, providing assistance to team members if required and undertaking other key responsibilities or activities as directed by one's supervisor;</li> <li>promote and support an inclusive workplace culture which values diversity and embraces the principles of equal opportunity;</li> <li>perform their responsibilities in a manner which reflects and responds to continuous improvement; and</li> <li>familiarise themselves and comply with the University's Work Health and Safety, Injury Management and Equal Opportunity policies.</li> </ul> <p><i>A National Police Certificate which is satisfactory to the University will be required by Flinders University before the successful applicant can commence in this position.</i></p> <p><i>In addition, it is a requirement of this position that the incumbent maintain a current Working With Children Check which is satisfactory to the University in accordance with the Child Safety (Prohibited Persons) Act 2016 (SA).</i></p>

### KEY POSITION RESPONSIBILITIES

The Research Fellow is accountable for:

- Actively contributing to the research project by collaborating with the Research Team to successfully deliver project milestones and Key Performance Indicators.
- Independently contributing to the planning and execution of research by offering new and innovative ideas, reviewing relevant literature and other sources of information, actively participating in the collection of data, contributing to the writing and editing of grant applications and attending seminars, meetings and conferences.
- Playing a lead role in coordinating, planning and executing the project tasks required to collaborate with industry partners.
- Independently contributing to ethical, high quality and innovative research and evaluation through activities such as scholarship, publishing in recognised high quality journals and assisting with the preparation and submission of bids for external research funding.
- Potential supervision of honours and postgraduate research projects.
- Establishing and maintaining collaborations within the University, and at State, national and international levels in order to improve research outputs, patents and publications.
- Some out-of-hours work (including weekends) as well as rural SA, interstate and overseas travel, may be required.
- Any other responsibilities in line with the level of the position as assigned by the Supervisor and/or the University.

### KEY POSITION CAPABILITIES

- Completion of a PhD in a relevant social science; e.g. sociology, social work or education.
- Demonstrated research experience in terms of publications in high-quality publications, attraction of external competitive grants and presentations at a national and/or international level in child, youth and education studies.
- Demonstrated experience in qualitative research methods including ethnography, focus groups and interviews and qualitative data analysis using NVivo.
- Demonstrated experience delivering project targets on time.
- Demonstrated ability to plan and execute data collection and social analysis.
- Demonstrated well-developed interpersonal skills and experience in collaborating and engaging with diverse stakeholders and industry partners including children, parents, teachers and schools.
- Demonstrated ability to critically review the literature in relevant fields.
- Demonstrated excellent oral and written communication skills in an academic environment.
- Experience in co-design research (desirable).