

Position Description – Associate Lecturer

Updated 13 September 2023

POSITION DETAILS	
College/Portfolio	College of Nursing and Health Sciences
Organisational Unit	Health Sciences
Supervisor (Title)	Dean People and Resources (or Delegate)
Classification	Teaching & Research (Academic) Level A
Employment Type	Continuing, Full-Time

POSITION SUMMARY
<p>The Associate Lecturer will be a key member of the academic staff in the College of Nursing and Health Sciences. Working with support and guidance from a more senior academic, the Associate Lecturer will contribute to quality research and/or evaluation endeavours, as well as contribute to the planning and delivery of topics within the suite of undergraduate and/or postgraduate courses. This includes development of teaching materials, delivery of lectures/tutorials or other innovative teaching and learning strategies, examinations and placement education.</p> <p>The Caring Futures Institute was established in 2019 and is Australia's first fully dedicated research centre for the study of self-care and caring solutions leading to better lives, better communities, better care and better systems. The Caring Futures Institute is closely connected with community, consumers and carers, working closely with not for profit and private care sectors, government, and health and community services. Adopting a knowledge translation approach, the institute brings together researchers, consumers, and users of health and community systems to co-design solutions, using innovative methodologies, technology, health and social care economics, and disruptive solutions to have impact. The Associate Lecturer will provide a high quality contribution to the success of the Caring Futures Institute through collaboration, participating in cross-disciplinary research activity as well as exploring new partnerships with relevant internal and external stakeholders.</p> <p>The Associate Lecturer may also be involved in teaching across other courses in the College of Nursing and Health Sciences or other Colleges, where appropriate. Under the guidance of a more senior member of academic staff, the Associate Lecturer will contribute to strengthening existing partnerships or exploring new partnerships with external stakeholders that have the potential for providing improved teaching, learning and/or research outcomes for the University. The Associate Lecturer will prioritise, coordinate, monitor workflow and provide informal day-to-day feedback to research support staff and casual academic teaching staff according to the University's policies, practices and standards.</p>

UNIVERSITY EXPECTATIONS AND VALUES
<p>All staff at Flinders are responsible for understanding their obligations and responsibilities as set out in the University's code of conduct and are expected to:</p> <ul style="list-style-type: none"> demonstrate commitment to the University's values of Integrity, Courage, Innovation, Excellence and the underlying ethos of being Student Centred;

- contribute to the efficient and effective functioning of the team or work unit in order to meet the University's objectives. This includes demonstrating appropriate and professional workplace behaviours, providing assistance to team members if required and undertaking other key responsibilities or activities as directed by one's supervisor;
- promote and support an inclusive workplace culture which values diversity and embraces the principles of equal opportunity;
- perform their responsibilities in a manner which reflects and responds to continuous improvement; and
- familiarise themselves and comply with the University's Work Health and Safety, Injury Management and Equal Opportunity policies.

A valid National Police Certificate which is satisfactory to the University will also be required before the successful applicant can commence in this position.

An up to date COVID-19 vaccination may be required as a condition of employment, in accordance with the Flinders University [COVID-19 Vaccination Policy \(2022\)](#). If required, any offer of employment will be subject to the successful candidate presenting their COVID-19 Digital Certificate as evidence of vaccination or showing evidence of a valid medical exemption, where relevant

KEY POSITION RESPONSIBILITIES

The Associate Lecturer is accountable for: [Click here to enter text.](#)

1. Contributing to the delivery and evaluation of learning experiences for students which may include lectures, tutorials, laboratory-based material or other modes of teaching, including placement education and topics, primarily within the suite of undergraduate and/or postgraduate courses
2. Engaging in inspiring and innovative teaching informed by approaches that enhance the student experience, with a focus on health sciences topics across all levels and modes, of the College.
3. Supporting students with academic and/or other challenges impeding their academic progress.
4. Contributing to ethical, high quality and innovative research and evaluation through activities such as scholarship, quality publication, external grant acquisition and presentations that aligns with the College areas of research strength and focus.
5. Contributing to the supervision of student research programs, where appropriate.
6. Participating in College internal and external quality assurance and accreditation processes.
7. Participating in high performing multi-disciplinary teams with an education and research focus and contributing to a respectful, trusting and collaborative working environment.
8. Establishing and maintaining strategic relationships and networks with a range of stakeholders including industry and professional associations and organisations.
9. Contributing to the integration and management of aspects of the academic and administrative life of the College.
10. Some out of hours work (including weekends) as well as rural SA, interstate and overseas travel, may be required.
11. Any other responsibilities in line with the level of the position as assigned by the Supervisor and/or the University.

KEY POSITION CAPABILITIES

- As a minimum, satisfactory completion of 3 years of tertiary study in a relevant Health Sciences related discipline.
- Hold and maintain a current membership with a relevant professional association.
- Evidence of teaching experience at a tertiary level in areas associated with one or more of the following: Aboriginal and Torres Strait Islander Peoples health, digital health, health psychology, health sociology, pharmacology.
- Demonstrated experience in preparation and delivery of curriculum.
- Demonstrated experience in student assessment.
- Demonstrated understanding of curriculum reviews and internal and external accreditation activities.
- Demonstrated evidence of research and/or evaluation experience within one or more of the areas of strategic research focus for the Caring Futures Institute.
- Demonstrated understanding of the nexus between teaching and learning, research, scholarship and practice.
- Demonstrated excellent oral and written communication skills and interpersonal skills, including the ability to establish and maintain effective relationships with staff, students and industry.
- Demonstrates a commitment to fostering a positive workplace culture, and role modelling behaviours that support the University's Reconciliation Action Plan (RAP) and commitment to enhancing educational opportunities for Aboriginal and Torres Strait Islander people.
- Evidence of upholding the values and ethos of the University.
- *Experience in coordinating and/or leading the activities of other staff (desirable).*
- *Demonstrated experience and innovation in a variety of teaching delivery methods including using e-learning platforms for teaching purposes (desirable).*
- *Experience in development of international and short course teaching delivery or collaboration (desirable).*
- *Completion of an Honours, Masters, PhD or EdD or substantial progress towards a PhD or EdD in a relevant Health Sciences related discipline (desirable).*