

These Conditions of Scholarship Award form part of your agreement with Flinders University and are to be read together with the terms of the Research Collaboration Agreement specified in clause 3.1 (a.iii).

1 PURPOSE

The purpose of the Flinders University PhD Enterprise Scholarship (the Scholarship) is to enable a suitably qualified graduate to complete, under the supervision of a member of staff appointed by the College, a program of study that focuses on researching an industry problem in order to obtain a Doctor of Philosophy (PhD).

Funded equally by industry and Flinders University the research program requires successful candidates to undertake an internship with a Flinders' nominated industry partner of at least three (3) months. Successful candidates will be supervised by staff appointed by the relevant College and may also be supervised by an employee of the industry partner.

2 ELIGIBILITY

- 2.1 To be eligible for the award of a Flinders University PhD Enterprise Scholarship, a student must:
- a. be an Australian citizen or a New Zealand citizen or an Australian permanent resident at the closing date for applications; or be an international student who has completed an honours degree or equivalent qualification.
 - b. meet the Course Rule admission requirements or be enrolled in a PhD at Flinders University for less than twelve months.
 - c. satisfy the relevant University policies and meet criteria relevant to an industry research program and internship including those concerning intellectual property (IP), confidentiality, publications and privacy.
 - d. satisfy the requirements of the PhD Enterprise Scholarship Research Collaboration Agreement and relevant Schedule(s) between Flinders University and the industry partner setting out the roles and responsibilities of each of those parties.
- 2.2 A Flinders University PhD Enterprise Scholarship will not be awarded to a student who:
- is in receipt of an award which directly duplicates the purpose of the Flinders University PhD Enterprise Scholarship, such as the Australian Government Research Training Program Scholarship (AGRTPS), the Flinders University Research Award (FURS), and the Privately Funded Scholarships (PFS).
 - is on paid study leave;
 - holds a fractional academic appointment greater than 0.2 FTE.

3 APPLICATION

- 3.1 Scholarship and candidature applications are to be submitted via the student information system available via the Flinders University website:
<https://www.flinders.edu.au/study/apply/apply-research-degree/how-to-apply>.

4 SELECTION

- 4.1 The Flinders University supervisor and relevant industry partner will provide an assessment of eligible students based on a match to the requirements of the industry-oriented research program, academic merit and research potential.
- 4.2 Final selection will be made by the Flinders University supervisor in consultation with the relevant industry partner.

5 AWARD

- 5.1 Applicants who are awarded a PhD Enterprise Scholarship will be notified in writing by Flinders and their Scholarship award will be subject to the Conditions of Award, and any other terms or conditions notified to the Applicant.
- 5.2 Scholarship recipients will be entitled to receive the Benefits described in clause 8 below.
- 5.3 Details of the agreed PhD research program to be undertaken by Scholarship recipients will be described in the Research Collaboration Agreement specified in clause 2 including additional terms and conditions (if any).

6 TENURE.

- 6.1 A Flinders University PhD Enterprise Scholarship is tenable for three and a half years full-time for PhD students (this includes a pre-approved extension at three years – an update on progress is required via Inspire). For more information refer to the [Degree Management](#) website.
- 6.2 Extensions to the period of payment of the stipend are not available.
- 6.3 In exceptional circumstances, a part-time Flinders University PhD Enterprise Scholarship may be approved for a limited period of time provided the industry partner and HDR Scholarships Committee are in agreement. Exceptional circumstances relate to significant caring commitments or a medical condition which limits the student's capacity to undertake full-time study.
- 6.4 Part-time Scholarship recipients are expected to progress at half the rate of full-time Scholarship recipients. Part-time Scholarship recipients may revert to full-time study at any time with the approval of the HDR Scholarships Committee.
- 6.5 The tenure of the Scholarship will be adjusted for recipients who
 - have completed periods of study equivalent to less than 12 months of candidature towards the degree for which the Scholarship was awarded before accepting their Flinders University PhD Enterprise Scholarship;
 - undertake periods of study towards their degree whilst on intermission from their Flinders University PhD Enterprise Scholarship. Note: students cannot undertake industry internship activities while on intermission.

7 INTERNSHIP

- 7.1 Successful Scholarship recipients must undertake an internship with the industry partner agreed to in writing within 18 months of the student's enrolment. Details of this internship, including the learning outcomes, will be set out in the Research Collaboration Agreement and a Schedule.

- 7.2 The internship will be a minimum of 60 days full-time equivalent and must satisfy any other Australian Government Research Training Program (RTP) funding requirements for industry internships which may be prescribed from time to time.
- 7.3 The format of the internship will be determined by the industry partner in negotiation with the student and their Flinders University HDR Supervisor(s) and captured in a Schedule to the Research Collaboration Agreement.
- 7.4 The Scholarship recipient will record the time spent undertaking the internship on software specified by the Office of Graduate Research.

8 BENEFITS

8.1 STIPEND

On 1 October each year, the Commonwealth Government releases the RTP stipend rates for the following calendar year. In 2022, the full-time stipend rate is \$28,854.

The stipend is tax-free where the recipient is enrolled full-time

[Unless otherwise provided in a Research Collaboration Agreement the industry internship undertaken by the PhD student will be unpaid and will be treated as a vocational placement despite the stipend being paid during the internship period.]

Recipients will be paid this stipend by Flinders University subject to their ongoing compliance with these Conditions of Award and their obligations under the Research Collaboration Agreement.

8.2 TUITION FEES

Domestic Scholarship recipients will receive a RTP tuition fee offset for up to a maximum of four years full-time equivalent study for candidature. Recipients who have undertaken periods of study towards their PhD prior to being awarded this Scholarship will have the length of the tuition fee offset reduced accordingly. Refer to the [RTP Scholarship Administrative Rules](#) page for more details.

International students not in receipt of a Flinders University International Tuition Fee Sponsorship will be required to pay international student fees for the duration of a PhD.

8.3 RELOCATION ALLOWANCE

Flinders University PhD Enterprise Scholarship recipients who relocate to Adelaide from overseas or interstate in order to take up the Scholarship are eligible to apply for reimbursement of relocation and travel expenses. This allowance will be capped at a maximum of \$1,485 and calculated at the following rates:

Item	Rate
Relocation Expenses	
• Adult	\$505
• Child	\$255
Travel Expenses	Value of economy or student concession airfares

8.4 THESIS ALLOWANCE

Flinders University PhD Enterprise Scholarship recipients may be eligible to apply for a thesis allowance of up to \$500 to assist with thesis production costs. Claims, with original receipts, must be lodged within three months of confirmation by the University that all requirements for the degree have been completed, or the termination date of the Scholarship, whichever comes earliest.

9 LEAVE

All requests for leave, with the exception of sick leave of up to 10 working days per year, will be considered by both the HDR Scholarships Committee and Industry Partner.

- 9.1 Scholarship recipients are entitled to 20 working days paid recreation leave for each year of Flinders University PhD Enterprise Scholarship stipend, in addition to all public holidays. Recreation leave may be accrued over the tenure of the award, but any remaining balance will be forfeited when the award is terminated. Recreational leave does not extend the period of support for the Flinders University PhD Enterprise Scholarship.
- 9.2 Scholarship recipients are entitled to up to 10 working days of paid sick leave per year. Sick leave may be accrued over the tenure of the award but will be forfeited when the award is terminated. Sick leave less than 10 consecutive working days does not extend the support of the Flinders University PhD Enterprise Scholarship.
- 9.3 Scholarship recipients are entitled to receive additional paid sick leave of up to a total of 60 working days' during the duration of the Flinders University PhD Enterprise Scholarship stipend for periods of illness where the student has insufficient sick leave entitlements available under clause 8.2, provided that a medical certificate has been provided by the student to the University. Approved sick leave longer than 10 consecutive working days and up to 60 working days with a certificate will extend the period of support of the Flinders University PhD Enterprise Scholarship.
- 9.4 Sick leave entitlements (including additional sick leave) for Scholarship recipients may also be used to cover leave for students with family caring responsibilities, subject to the usual practice of the University.
- 9.5 Scholarship recipients who have completed 12 months of their Flinders University PhD Enterprise Scholarship stipend are entitled to a maximum of 60 working days paid primary carer leave during the duration of the Flinders University PhD Enterprise Scholarship stipend, which is in addition to the normal tenure of the award. This will be subject to the usual practice of the University paid primary carer leave, such that leave may also be approved if the student has adopted a child.
- 9.6 Scholarship recipients who are partners of the birthing parent while receiving a Flinders University PhD Enterprise Scholarship stipend and who have completed 12 months of their Flinders University PhD Enterprise Scholarship stipend may be entitled to 1 week paid parenting leave at the time of the birth or adoption, subject to the usual practice of the University. Approval will extend the period of support of the Flinders University PhD Enterprise Scholarship stipend by 1 week.
- 9.7 Requests for periods of leave that extend the Flinders University PhD Enterprise Scholarship must be approved by Flinders University in consultation with the industry partner.

10 INTERMISSION

- 10.1 Scholarship recipients who wish to intermit or suspend their studies must complete the request in [Inspire](#) and submit it at least four weeks before the proposed change (except in the case of illness). The HDR Scholarships Committee may approve a period or periods totaling

up to 12 months. In exceptional circumstances (i.e. circumstances beyond the student's control), the HDR Scholarships Committee may approve periods of intermission up to 24 months in total.

- 10.2 The HDR Scholarships Committee will not approve intermission of Scholarships in the first six months of Scholarship tenure except in exceptional circumstances.
- 10.3 Scholarship recipients must notify Student Finance and Scholarships at least three weeks prior to resuming study following a period of intermission.
- 10.4 Scholarship recipients who suspend their studies without the approval of the HDR Scholarships Committee will be required to repay any award payments to which they were not entitled.
- 10.5 Requests for intermission must be approved by Flinders University in consultation with the industry partner.

11 REGISTRATION & ESTABLISHMENT

- 11.1 Scholarship recipients are expected to take up their studies as soon as practicable within a timeframe specified by the Office of Graduate Research in consultation with the industry partner, up to maximum of 3 months from the time of acceptance of the scholarship. In exceptional circumstances and with approval of the industry partner and the University, this time may be extended to 6 months.
- 11.2 Following acceptance of a Flinders University PhD Enterprise Scholarship, the recipient must arrange an appointment with the Office of Graduate Research HDR Admissions Team to be enrolled and must remain enrolled for the duration of the Flinders University PhD Enterprise Scholarship. Refer to [New Students](#) website for more details.
- 11.3 If intellectual property (IP) rights are relevant to the project, the Scholarship recipient will be asked to attend an appointment for IP counselling and potentially be required to agree to transfer their research IP ownership as outlined in the Research Collaboration Agreement between Flinders University and the industry partner.

12 EMPLOYMENT

- 12.1 Scholarship recipients may undertake a strictly limited amount of part-time paid employment, including with the industry partner, provided it does not interfere with their study program and is approved by the industry partner where relevant.
- 12.2 Students are permitted to work up to 8 hours in any one week and must apply to the HDR Scholarships Committee for approval to undertake more than 8 hours work a week. A part-time student is subject to the same restrictions on employment as a full-time student.
- 12.3 Part-time employment which is subject to the same restrictions on employment specified in 12.2 may be with an industry partner who is a party to the Research Collaboration Agreement. However, the internship must be distinct from the day-to-day duties undertaken by the Student as part of their employment.
- 12.4 Industry partners may determine that employment with another organisation is not feasible where a conflict of interest, actual or potential, or commercial sensitivities may exist.
- 12.5 Employment will be monitored by the student's Flinders University HDR Supervisor(s).

- 12.6 The assessment of hours for Scholarship recipients who undertake part-time teaching will be defined in accordance with the awards and rates of pay for part-time teaching at Flinders University as follows:
- a. an initial tutorial involves a total time of three hours, normally requiring one hour each of preparation, contact and marking time;
 - b. a repeat tutorial is designated as two hours.

13 OTHER AWARDS

- 13.1 Scholarship recipients may not normally hold other awards concurrent with the Flinders University PhD Enterprise Scholarship and must immediately advise Student Finance and Scholarships if they are offered a stipend top-up or other stipend supplement.
- 13.2 The HDR Scholarships Committee may give approval for a Scholarship recipient to accept a stipend top-up or other stipend supplement, which will not exceed 75% of the Flinders University PhD Enterprise Scholarship.
- 13.3 Payment by the industry partner of grants for equipment or other resources for the research program are not considered a concurrent award.
- 13.4 Awards or stipends provided by other organisations will need approval of the industry partner in the case that a conflict of interest, actual or potential, or commercial sensitivity may arise. The HDR Scholarships Committee may refer the request for approval to the industry partner where relevant.

14 TERMINATION OF AWARD

The Scholarship may be terminated:

- 14.1 if the recipient ceases to meet the eligibility criteria specified in 2 above, other than during a period of intermission, or otherwise fails to comply with the recipient obligation under these Conditions, or is in breach of a material term of The Research Collaboration Agreement.
- 14.2 if the recipient downgrades their candidature to a Research Masters during the tenure of the award; or
- 14.3 two weeks after the recipient's thesis is submitted or when the award expires, whichever is earlier; or
- 14.4 if at any time, under the provisions of Clauses 4.8 of the [HDR Policy](#) and Clauses 4 and 6 of the [HDR Progression Procedures](#), the College terminates the recipient's candidature; or
- 14.5 if the recipient ceases to be a full-time student and approval has not been obtained from the HDR Scholarships Committee to hold the award on a part-time basis; or
- 14.6 if the recipient does not resume study at the conclusion of a period of intermission and approval has not been obtained from the HDR Scholarships Committee to extend that period of intermission; or
- 14.7 if the course of study is not being carried out with competence and diligence or in accordance with the offer of the Scholarship; or
- 14.8 if the recipient has committed serious misconduct and a breach of the [Research Integrity Policy](#), including, but not limited to the provision of false or misleading information in relation to the Flinders University PhD Enterprise Scholarship; or
- 14.9 If a Scholarship is terminated, it cannot be re-activated unless the termination occurred in

error.

15 TRANSFER OF SCHOLARSHIP

- 15.1 A Scholarship won in competition at Flinders University cannot be taken up at another institution and Scholarship recipients are expected to complete their candidature at Flinders University.

16 HDR MILESTONES

- 16.1 All PhD students are required to complete a HDR Milestone report in each year of candidature. Refer to Clauses 4.8 of the [HDR Policy](#) and Clause 4 of the [HDR Progression Procedures](#). An award may be terminated if a Scholarship recipient fails at any time to make satisfactory progress as documented by the HDR Milestone process.
- 16.2 PhD students may also be required to complete reports on progress for the industry partner as identified in the Research Collaboration Agreement specific to their research program
- 16.3 Undertaking an internship is not an eligible reason for seeking an extension of a Milestone deadline and students should work with their supervisor and industry partner to schedule the internship at a different time to their Milestones. If it is unavoidable that a Milestone falls within a block period of the internship, students must discuss an extension of their Milestone date with the HDR Progression Team in the Office of Graduate Research.
- 16.4 The HDR Scholarships Committee may, at its discretion, require a Scholarship recipient to submit additional progress reports.

The conditions contained in this document are in accordance with the requirements of the Department of Education, Skills and Employment, as amended from time to time, and must be adhered to by Scholarship recipients. Queries about the Conditions of Award should be directed in the first instance to:

Student Finance and Scholarships (Flinders University)

Ph: (08) 8201 5511

Email: rhdscholarships@flinders.edu.au

The Department of Skills and Employment conditions of award and guidelines for this award can be obtained from <https://www.education.gov.au/research-training-program>

8.6.2022